
Group – Development and Property Management

Purpose: To provide guidance to Development and Portfolio Project Management Teams, and standards for Principal Contractors on measures for managing health and safety in Covid-19 environment and the response available from the Derwent London Health and Safety Team during Covid-19 on the resumption of construction works.

Overview

Derwent London are the CDM Duty Holder as Client and we are here to support our Principal Contractors and to provide leadership and support in these difficult circumstances. Part of that leadership is in ensuring that arrangements are in place to comply with current guidance from the Health & Safety Executive in relation to managing construction in the Covid-19 environment and in compliance with CDM:2015.

Derwent London's Principal Contractors have requested that construction works are restarted on its major developments, where health and safety must still be practiced. This includes complying with Health and Safety Executive and their support of the recommended guidance from the CLC (Construction Leadership Council) Site Operating Procedures for working in construction under Covid-19 restrictions.

This document also sets out Derwent London plan for continuation with compliance with our Client duties as detailed under CDM:2015.

RIDDOR reporting of COVID-19

You must only make a report under RIDDOR (The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013) when:

- an unintended incident at work has led to someone's possible or actual exposure to coronavirus. This must be reported as a dangerous occurrence.
- a worker has been diagnosed as having COVID-19 and there is reasonable evidence that it was caused by exposure at work. This must be reported as a case of disease.
- a worker dies as a result of occupational exposure to coronavirus.

Restarting Construction Works

Covid-19 is a serious life-threatening virus and any construction works must follow strict guidelines to protect the workforce and those not in your employment, including any emergency responders and members of the public.

With this in mind all works must follow the latest guidance from the Health and Safety Executive and the latest version of the Construction Leadership Council (CLC) Site Operating Procedures or their own operating procedures to comply with these. In line with the HSE and CLC guidelines any site not consistently implementing the measures set out in CLC Site Operating Procedures may be required to shut down – until they can demonstrate the measures can be met.

What Derwent London Health & Safety Team will provide

- Comment on the arrangements put in place by the Principal Contractor, including their updated Construction Phase Health and Safety Plan (CPP), which must include their procedures to meet the CLC Site Operating Procedures for work on construction sites. (Note this may be a stand-alone document).
- A limited site visit response for emergency and significant event investigation.
- Site inspections conducted remotely – based on information provided by the Principal Contractor – but requested by the Health and Safety Team, with feedback to the Principal Contractor.
- Review of site inspections conducted directly by the Principal Contractor.
- Gathering of site accident / incidents and site statistics based on template TMP-063a.

What the Principal Contractor should Agree to and Provide

General (before works commence)

The Principal Contractor must agree to follow the latest HSE and CLC operating procedures for working in construction under Covid-19.

Send an amended Construction Phase Plan (CPP) or stand-alone Covid-19 document to Derwent London Health and Safety Team for comment before works commence and to review it themselves on a periodic basis, or any significant change to guidance, following a serious adverse event, or any major changes to the work or number of persons on site.

Continue to report health and safety significant events in line with Derwent London CDM No 34 Accident Incident near miss guide and Derwent London CDM No 33 Significant Incident Response form for the duration.

Make provision to provide a limited amount of facilities and PPE for Derwent London Accident Investigation Team, in the event they have to attend site to investigate a serious incident or accident.

- PPE in the form of FFP3 Mask and disposable Gloves (hazardous waste to be disposed of by the site).
- 1 Parking Place for a vehicle for the site investigation team (Max 2 persons) for the duration of the investigation.
- 60% Alcohol Sanitizer and soap and water

Note: Other Safety PPE, Boots, High Vis, Safety Helmet etc will be provided by the attendee.

Emergency Procedures

- The Principle Contractor must conduct a first aid needs assessment to make sure they can cope with both Covid-19 and non Covid-19 first aid requirements and make any necessary emergency arrangements.
- Procedures should include how a person or persons are removed from site in the event they are displaying Covid-19 symptoms – including a post removal clean up response.
- Site shutdown and site reopening procedures including security and cleaning post closedown.
- Report significant events to the Derwent London Health and Safety Team at the earliest opportunity and to follow it up by email as detailed on CDM No 33 Significant Incident response Form (This includes any site member diagnosed by a medical professional with Covid-19 or any person removed from site as suspected as displaying symptoms). It does not include self-diagnosis. (the Principal Contractor should note any RIDDOR reportable or potential reportable events).

Derwent London Significant Event Response

- If there is a significant event on site (as determined by CDM No 34 Accident Incident near miss guide and CDM No 33 Significant Incident response form, then the Derwent London Health and Safety Team will be able to respond as detailed under general requirements.

Site Monitoring

Face to face site monitoring will not resume until a general government agreement has been reached to return to work. In the interim period the site we would like the Principal Contractor to agree to and provide.

- A monthly (short) video taken by a member of the Principal Contractor site team, on areas requested by Derwent London Health and Safety Team, this will include evidence of social distancing, welfare facilities, access and egress arrangements as well as site activities, perimeter etc.
- Agree to conduct and provide a monthly written site inspection with at least 12 captioned Site Photos and narrative to areas as directed by the Derwent London Health and Safety Team. (Or advised as a concern by the site teams).
- Agree to conduct and provide their own fortnightly site inspection with captioned photos of their own choice and to make it available to Derwent London Health and Safety Team.
- Provide monthly documentation (when requested) in response to site inspections such as an updated CPP and Logistics / Fire Plan. Temporary Works Inspections, COSHH SDS and Assessments for any substances used for sanitisers / cleaning etc.
- Provide monthly site statistics to Derwent London Health and Safety Team on Client Health and Safety Information Request Form TMP-063a.
- Agree that this information may be shared with our external health and safety advisors where required.

Guidance

CLC – Construction Leadership Council Covid-19 Version 3 – Issued 15th April 2020.

<https://www.constructionleadershipcouncil.co.uk/news/site-operating-procedures-version-3-published/>

CLC – Covid-19 Safe Working Video <https://www.constructionleadershipcouncil.co.uk/news/covid-19-safe-working-video/>

CITB Covid-19 Tool Box Talk - <https://www.citb.co.uk/coronavirus-toolbox-talk/>

Derwent Way CDM No 33 Significant Incident Report Form.

Derwent Way CDM No 34 Accident Near Miss Reporting Guide.

Client Health and Safety Information Request Form TMP-063a.

Health and Safety Executive Guidance

https://www.hse.gov.uk/?utm_source=govdelivery&utm_medium=email&utm_campaign=coronavirus&utm_term=intro&utm_content=construction-17-apr-20

Documentation Return

Documents should be sent in the first instance to Health and Safety Manager Construction
Simon.Cain@derwentlondon.com

Copies to - please CC in the relevant Derwent London Project Manager(s) and external health and safety advisors.

External advisors – please ensure that comments and documents are returned to Derwent London Health and Safety Team as above, so we can have one co-ordinated response.

Emergency Contacts

Accident / Incident Notification - Note: A phone call must be made at the earliest convenience to your Derwent point of contact; followed up by notification form Derwent Way CDM No 33 Significant Incident Report. An email with the same heading content is also acceptable to Derwent Health and Safety Team.

A phone call must be made at the earliest convenience to your Derwent point of contact including a member of the H&S team followed up by the notification form or email.

Derwent Team

Group Head of H&S
Project Manager
M&E Manager
Portfolio Manager
Operations Manager

and relevant H&S Manager

Group Head of Health & Safety
Clive Johnson – 07718 666625
clive.johnson@derwentlondon.com

Head Office
020 7695 3000

Premises (Portfolio)
Health & Safety Manager (Portfolio)
Szilvia Allen-Kovacs – 07525 803556
szilvia.allen-kovacs@derwentlondon.com

Development / Construction
Health & Safety Manager (Construction)
Simon Cain – 07510 500098
simon.cain@derwentlondon.com

Further help and contacts: If you need any further information or guidance please contact any member of your Derwent London Health & Safety Team.