

# Coronavirus – Site Welfare Provisions

## System Guidance – What you need to do



### Skanska UK Standards:

The following standards must be adhered to when working on any Skanska UK project:

#### Canteens and eating arrangements.

Whilst there is a requirement to provide a means of heating food and making hot drinks, these are exceptional circumstances and where it is not possible to introduce means of keeping equipment clean between use, kettles, microwaves, fridges etc must be removed from use.

- Ensure the workforce stay on site once they have entered it and do not use local shops.
- Identify dedicated eating areas to reduce food waste and contamination.
- Provide hand cleaning facilities or hand sanitiser at the entrance of any room where people eat. Ensure this is used by all persons entering/leaving.
- Make sure seating is spaced to maintain a 2m distance between persons using the facility. Consider removing seats from fixed benching if necessary.
- Where catering is provided ensure it is pre-prepared and wrapped food only and payment taken by contactless card. Provide no crockery, eating utensils, cups etc for people to use.
- Increase the drinking water provision ensuring enhanced cleaning measures are in place for the taps.

#### Changing facilities, showers and drying rooms.

- Based on the size of the facility, determine how many people can use it at any one time to maintain a distance of 2m.
- Ensure suitable and sufficient rubbish bins in these areas are in place with regular removal and disposal of waste.
- Negate the risk of individuals coming into contact with drying clothing belonging to others.

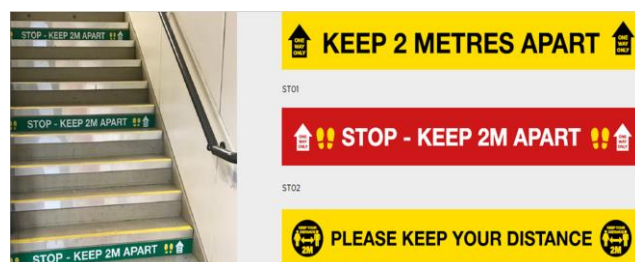
#### Hand washing.

- Provide additional hand washing facilities to the usual welfare areas to safely manage the numbers of personnel on site and the spread of the work activities.
- Ensure soap and fresh water is readily available and kept topped up at all times.
- Provide disposable paper hand towels in preference to using hand dryers, where possible.
- Provide a 60%+ alcohol based hand sanitiser where hand washing facilities are unavailable.

#### Toilet facilities.

- Based on the size of the facility, determine how many people can use the area at any one time to maintain a distance of 2m.
- Avoid portable toilets wherever possible. If using them is unavoidable ensure these are emptied and cleaned more frequently.

### Best practice examples:



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### Control Measures:

All persons are to maintain a social distance of a minimum of 2m from any other person when accessing/using any of the site's welfare provisions.

### Canteens and eating arrangements.

- Breaks should be staggered to reduce congestion.
- The workforce should be asked to bring pre-prepared meals and refillable drinks bottles from home.
- Tables and seating areas should be cleaned after each use.
- All rubbish to be put straight in bins and not left for someone else to clear up.
- All areas used for eating must be thoroughly cleaned at the end of each break and shift, including chairs, door handles, vending machines and payment devices.
- Where possible provide different entrance and exit points.

### Changing facilities, showers and drying rooms.

- Introduce staggered start and finish times to reduce congestion at all times.
- Introduce enhanced cleaning of all facilities throughout each shift and at the end of the day.

### Hand washing.

- All hand washing areas must be regularly cleaned and supplies of soap and sanitiser maintained.
- Provide suitable and sufficient rubbish bins for hand towels with regular waste removal and disposal.
- Securely store all extra supplies of soap, hand sanitiser and paper towels to prevent unauthorised removal.
- Hand towels are to be used in preference to hand dryers (mechanical hand dryers should be turned off wherever possible)

### Toilet facilities.

- Ensure all persons are informed to wash hands before and after using the facilities.
- To restrict the numbers using the facility at any one time consider using the services of a welfare attendant or similar.
- Enhance cleaning regimes particularly door handles, locks and toilet flushes.
- Provide suitable and sufficient rubbish bins for hand towels with regular waste removal and disposal.



### Key Hazards:

Cross contamination and increased spread of Coronavirus.

### Linked Documents

#### Mandatory:

> CLC Site Operating Procedures

<https://one.skanska.com/en-gb/my-unit/organizational-units/skanska-uk/enabling-functions/health-and-safety/hsw-covid-19-guidance/>